

47 Rylie Street,
Geelong Vic 3220
Phone: 03 5229 8822
Fax: 03 5229 8855
rentals@primere.com.au
primere.com.au



What is the address of the property you would like to rent?

Suburb	Post Code

Property Rental

\$ _____ per week	\$ _____ per month
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How many tenants will occupy the property?

Adults _____	Children _____	Ages _____
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Requested Lease Commencement Date

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Lease Term 6 months 12 months other

Do you have any other rental application form pending on another property/properties Yes No

BOND: Own bond DOH Bond

PETS: Do you have any pets? Yes No

If so, what type: _____

SMOKING: Are you a Smoker? Yes No

Personal Details

MR <input type="checkbox"/> MS <input type="checkbox"/> MISS <input type="checkbox"/> MRS <input type="checkbox"/> OTHER <input type="checkbox"/>
Surname
Given Names
Date of Birth
Driver's Licence No. _____ Expiry _____
Passport Number _____ Country _____

Contact Details

Phone No _____	Work _____
Mobile _____	Other _____
Email _____	

Emergency Contacts

Name _____	
Phone No _____	Work _____
Mobile _____	Other _____

Personal Referees

Name _____	
Phone No _____	Relationship _____
Name _____	
Phone No _____	Relationship _____

Applicant History

What is your current address?

Suburb	Post Code

Current Property Manager's Name and or Agency

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Current Landlord/Agents Contact No.

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How long have you lived at your current address?

Years _____	Months _____
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What is the current rent you are paying at this property?

\$ _____ per week <input type="checkbox"/>	per month <input type="checkbox"/>
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Why are you leaving this address?

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Previous Residential Address (If applicable)

Suburb	Post Code

Landlord/Agents Name & Contact No.

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Rent Paid \$ _____	Was the bond refunded?
	Yes <input type="checkbox"/> No <input type="checkbox"/>

Employment/Education History

Student <input type="checkbox"/> Year of Study: _____
College Name: _____

What is your occupation? eg teacher, lawyer etc

_____	F/ time <input type="checkbox"/> P/ time <input type="checkbox"/> Cas <input type="checkbox"/>
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Employer Details

Company Name: _____	
Manager/Supervisor Name: _____	
Contact no: _____	(M) _____ (W) _____
Net Income \$ _____ week <input type="checkbox"/> fortnight <input type="checkbox"/> month <input type="checkbox"/>	
Length of employment _____ years _____ months	

Second job details or previous employer (if applicable)

What is your occupation? eg teacher, lawyer etc

_____	F/ time <input type="checkbox"/> P/ time <input type="checkbox"/> Cas <input type="checkbox"/>
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Employer Details

Company Name: _____	
Manager/Supervisor Name: _____	
Contact no: _____	(M) _____ (W) _____
Net Income \$ _____ week <input type="checkbox"/> fortnight <input type="checkbox"/> month <input type="checkbox"/>	
Length of employment _____ years _____ months	

Car Model/s & Registration/s

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Please ensure that all information is read carefully before handing in this application and that you have provided the following. This application will not be processed unless all the relevant documentation required is attached;

- ▲ **Everyone over the age of 18 has completed an application**
- ▲ **Provided photo identification**
- ▲ **Provided proof of income (pay slips)/bank statements**
- ▲ **Written reference (if applicable)**
- ▲ **Any other documentation**
- ▲ **100 points of identification**

Driver's Licence	50
Passport	50
Proof of Age Card	50
Student Identification Card	50
Copy of Mobile Phone Account	20
Copy of Medicare Card	20
Concession/Pension Card	10
Utilities Bill	30

Note: ID Copies be taken at our office will incur a charge of \$1.00 per page.

PLEASE NOTE:

I hereby offer to rent the property from the owner under a lease to be prepared by the agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the owner/landlord and I declare that all information contained in this application (including the reverse side) is true & correct and given of my own free will. I declare that I have inspected the premises and that I am not bankrupt.

I authorise the agent to obtain personal information from:

- ▲ **The owner/agent of my current/previous residence**
- ▲ **My personal referees and or employer/s**
- ▲ **Any record listing or database of defaults by tenants such as TICA for the purpose of checking my tenancy history**
- ▲ **TICA – 1902 220 346**

If I default under a rental agreement I agree that the agent may disclose any details of such default to TICA and or agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- ▲ **Communicate with the owner to select a tenant**
- ▲ **Prepare lease/tenancy documents**
- ▲ **Allow tradespeople or equivalent organizations to contact me**
- ▲ **Lodge/claim/transfer to/from the bond authority**
- ▲ **Refer to Tribunal/Courts & Statutory Authorities (where applicable)**
- ▲ **Refer to collection agents/lawyers (where applicable)**
- ▲ **Complete a credit check with NTD (National Tenancies Database)**
- ▲ **Transfer water account details into my name.**

I am aware that if information is not provided or I do not consent to the uses of which personal information is put, the agent cannot provide me with the lease/tenancy of the premises.

Print name

Signature

Date

Utility Connection



myconnect is a FREE & EASY to use utility connection service available for tenants

Phone : 1300 854 478 enquiry@myconnect.com.au
 Fax : 1300 854 479 www.myconnect.com.au

Please select the required utilities:

- Water** (compulsory) Electricity Gas Telephone
 Internet Pay TV **Interpreter required**

Unless I have opted out of this section, I/we:
 Consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.

Tick here to opt out



Successful Applicants

The applicant agrees that upon approval by the landlord and applicant acceptance, the following will be paid to the agent within 24 business hours.

▲ **RENT** – 2 weeks – by EFT, cash, money order or bank cheque. Personal cheques will not be accepted and cash must be the correct amount.

▲ **BOND** – this is equivalent to one calendar month's rent. It is calculated by dividing one weeks' rent by 7 days, multiplying by 365 days and then dividing by 12 months – must be a money order or bank cheque made out to the RTBA. If the weekly rent is over \$350 pw, the Bond amount may be greater, so make sure to check!

We do not keep cash on the premises and therefore do not have change.

How did you find out about the property?

Newspaper For Lease Board Rental List Other The Internet Please specify _____